

January 2020 VACATION CARE PROGRAM AND BOOKING FORM

For information about opening times, fees, bookings and other information, please see the Vacation Care information sheet on the SCA OSHC website or come and see a Senior staff member.

<http://www.sca.act.edu.au/> > Parents tab > Out of School Hours Care > Vacation Care

2020 Enrolment Form

All families using the service in January must complete a 2020 enrolment form.

Enrolment forms must be completed correctly with all information filled in and any relevant information attached.

Enrolment forms, and therefore bookings, will not be accepted:

- If families are not financial for 2019
- If enrolment forms are not filled out correctly
- If relevant information is not attached (court orders, medical action plans – with photo included).

Payment for January 2020 Vacation Care Period

As always payment for Vacation Care is required on booking.

However, due to the January Vacation Care period being 4 weeks we have a payment option in place for families who have booked their children in for more than 10 days over the Vacation care period.

- If your child is booked in for less than 10 days over the vacation care period – full payment is required on booking.
- If your child is booked in for 10 or more days over the vacation care period - the first 10 days your child requires care must be paid at the time of booking. The remaining balance must be paid by the Thursday of Week 1 in January – 9/1/20.

For families who are using this payment option, your child will be on a wait list for the unpaid days until OSHC receives payment or notification of payment. Once payment or notification of payment has been received your child will be moved from the wait list to a permanent vacation care position. It is your responsibility to ensure that your second payment has been received by OSHC.

If we have not received payment for the outstanding Vacation Care balance by COB Thursday 9/1/20 Week 1, then your child's position for the remaining days will be forfeited and offered to another child.

BOOKINGS AND PAYMENTS

Booking forms:

- **Will not be accepted** if they are sent via email, a physical copy must be handed into the OSHC office.
- **Will not be accepted** without payment or an attached email from Annette Galvin.
- **Will not be accepted** after the cut-off date of 13/12/19.

Families **MUST** contact Annette Galvin before handing in the booking form to OSHC if:

- You require calculation of CCS.
- You believe you are in credit.
- You make Direct Debit payments.

Payment in full is required with bookings.

- If you pay by EFT, please attach your receipt to the booking form.
- If you have a payment plan in place or your account is in credit, please contact Annette and attach email from Annette Galvin accepting your booking.
- Your booking will **NOT** be accepted without payment or an attached email from Annette.

Failure to contact Annette by Thursday 12/12/19 will result in you having to pay full fees upfront for Vacation Care.

Annette can be contacted on 6294 1860 Monday, Wednesday or Thursday or by email Annette.galvin@cq.catholic.edu.au.

THE CUT-OFF DATE FOR BOOKINGS IS FRIDAY 13/12/19

Are you new to the service?

- Have you complete a 2020 SCA OSHC Enrolment form?
- Have you set up your MyGov Account?
- Have you completed your Income Assessment online with Centrelink?

Are you returning to the service after more than 8 weeks?

- Have you accepted your SCA OSHC enrolment online on your MyGov account? If your child has not attended OSHC for 8 weeks your CCS enrolment is automatically ceased by Centrelink. You will need to advise us and you will be reactivated and you must then logon to your MyGov account and accept the enrolment.

EXCURSIONS

Please check the time you are required to be at the service on excursion days.

The required arrival time can be found on pages 4, 5, 6 & 7 of this Program and Booking Form along with important information for each day. We use the period between the required arrival time and when we have to get on the bus to get children into groups and talk to them about rules and expectations on the excursion. Not only are late children disruptive to the whole group, the children who are late miss out on vital information and don't have the chance to settle into the program properly or choose a group with their friends.

Excursion Late Arrival Fee

- OSHC will impose an **Excursion Late Arrival Fee of \$10** to families, who arrive after the required arrival time on excursion days.
- In addition to this, children who have arrived after the required arrival time and have missed the safety briefing and group allocation will be sent home with their parent/guardian and will not participate in the excursion. These children *may* be able to attend the service once the group has returned from the excursion at the Director's discretion.
- No refunds will be given to families who miss an excursion due to late arrival and they will still be charged a \$10 late fee.
- If your child/ren are going to be late on an excursion day due to a doctor's appointment or other commitments, you are required to give 3 days' notice. This will give OSHC educators time to plan for the late arrival and arrange a time to meet with the child/ren and family prior to the excursion to explain rules and expectations.
- If any family is late on excursion days, on 3 occasions they will need to meet with the Director to discuss their participation in future excursion days within our Vacation Care Program.
- It is your responsibility to be aware of when you need to be here and ensure that you are here before the required arrival time.
- OSHC educators will not attempt to call families who have not arrived by the required arrival time or before leaving for the excursion to check if their child/ren will be attending.

Wheels – bikes and scooters

Children are able to bring in their bikes and scooters every day these holidays and we will have select times when these can be used. If children bring in wheels:

- Children **MUST** have a helmet to participate – if your child brings in a skateboard or rollerblades they will be required to wear knee, elbow and wrist pads as per the OSHC guidelines. If you require your child to wear any other protective gear, then you must supply it.
- Children can only use their own equipment and cannot share wheels with other children.
- When not in use the wheels will be kept in the bike racks and locked on the back deck when we go on excursions.
- Children are responsible for looking after these and ensuring they put them away after use.

Water Play - Swimmers/Towel and Change of Clothes

- During the January Vacation Care program, we allow the children to be involved in water play (running under the sprinklers, water activities, OSHC inflatable water slide, etc) as often as we can. Please pack your child with a towel and change of clothes so that they can participate in these experiences and then get changed if they are uncomfortable in their wet attire.

Everyday please pack:

- Food for the whole day
- A towel and change of clothes for your child (this is in case they get wet or dirty)
- A hat – Children without a hat will not be able to participate in outdoor activities
- A drink bottle
- Any extra items that are listed on the highlights sheet.

Food

- Please be aware that OSHC **will not** be providing food during Vacation Care unless otherwise stated.
- You will need to provide food for your child for the whole day.
- OSHC will not be able to heat up or cook any food during the holiday period.
- OSHC will not be stocking up on food so if your child does not have food and OSHC has to provide it for your child you will be charged \$5.00 per meal that is provided.

Appropriate clothing

- Please ensure your child is wearing clothes appropriate for the day's activities/experiences.
- Please make sure that the clothes you are sending your child in meet the requirements of the OSHC sun smart policy, which states that **SHOULDERS MUST BE COVERED.**






If you have any questions regarding the Vacation Care period, please contact a member of the leadership team.

I have read and understand the information above:

<u>Name:</u>	<u>Signature:</u>	<u>Date:</u>
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JANUARY OSHC VACATION CARE PROGRAM – January 2020






January 2020 – Week 1

<p>Monday 06/01/20</p> 	<p><u>CISAC – Indoor Pool</u></p> <p>We will be spending the morning at the CISAC's pool and upon returning spending the afternoon having a chilled out afternoon on our devices and enjoying each other's company. Children are invited to bring an electronic device on this day that will stay locked in OSHC staff room until allocated device times.</p> <p>To ensure your child is ready for the excursion, please arrive by 7:45am. We will leave OSHC at 8:15am and return to the service by approximately 12:30pm</p>
<p>Tuesday 07/01/20</p> 	<p><u>Getting Out in the Community</u></p> <p>Today we will be getting out in the community, visiting the park and making some morning tea to take over to Amala nursing home where they have a small playground and area for the children to not only share their baked goods with, but also interact and have some fun</p> <p>Please bring: Shoes suitable for walking</p>
<p>Wednesday 08/01/20</p> 	<p><u>Book Day</u></p> <p>What's your favourite book? Who is your favourite character? Come and enjoy this wonderful book day with us and come dressed as your favourite character. This day is a chance to share your favourite stories and your favourite characters with us all and also with Amala nursing home as we will go and share some afternoon tea with them a long with some wonderful stories.</p>
<p>Thursday 09/01/20</p> 	<p><u>Mythbusters!</u></p> <p>Ever wondered how fast you could blow a balloon up using only vinegar and bicarb? Ever thought about breaking the record of 407 rubber bands on a watermelon before it burst? More importantly have you ever thought about what it would take to keep a raw egg safe if dropped from a height? Well today is the day that you should be excited for! Come and explore the wonderful world of science and all the magic it holds.</p>
<p>Friday 10/01/20</p> 	<p><u>Playing With Fire - Movie Day</u></p> <p>We will be going to Hoyts Woden to see the movie "Playing with Fire". In the afternoon we will explore fire fighter activities and games.</p> <p>To ensure your child is ready for the excursion, please arrive by 9:15am. We will leave OSHC at 9:45am and return to the service by approximately 1:00 pm</p>

Date	Excursion/Inursion	Max no. of children - 162	Location	Excursion Ratio	Required Arrival time	Time of activity (this does not include travel times)	Transport
06/01/20	CISAC Indoor Pool	The final number of children will depend on the number of educators available or the number of children booked in on the day.	100 Eastern Valley Way, Bruce ACT 2617	1:4	7:45am	9:00am – 12:00pm	Keirs busses
10/01/20	Hoyts Woden	The final number of children will depend on the number of educators available or the number of children booked in on the day.	Keltie St, Phillip ACT 2606	1:11	9:15am	10:30am – 12:30pm	Keirs busses






JANUARY OSHC VACATION CARE PROGRAM – January 2020

January 2020 - Week 2

<p>Monday 13/01/20</p> 	<p><u>WaterWorld</u></p> <p>Today is a day for those who love obstacles, for those who love a challenge and for those who don't mind getting soaked because today is WaterWorld day and today you need to get ready, you need to get soaked and you should come and enjoy our day of water play fun! We will be battling with water balloons, and slipping and sliding on a slip and slide. No one will be staying dry today!</p> <p>Please bring: Swim wear that adheres with the sun smart policy (shoulders covered), a towel and a change of clothes</p>
<p>Tuesday 14/01/20</p> 	<p><u>Gaming Day</u></p> <p>Come dressed as your favourite character from any video, arcade or board game. We will be going on an excursion to Iplay Belconnen to play the different arcade games, participate in laser tag, and go on the dodgem cars. We will spend the rest of the day playing on devices, making our own board games and playing games on the Wii. Children are invited to bring an electronic device on this day that will stay locked in OSHC staff room until allocated device times</p> <p>To ensure your child is ready for the excursion, please arrive by 9:15 am. We will leave OSHC at 9:45 am and return to the service by approximately 1:15pm</p>
<p>Wednesday 15/01/20</p> 	<p><u>Celebrations of the World</u></p> <p>We will be travelling around the world today to celebrate different festivals, celebrations and traditions from different countries and cultures. We will be getting messy as we celebrate festivities, from Honolulu's Floating Lantern Festival, Chinese New Year celebrations, St Patrick's Day and the Festival of Colour.</p> <p>Please bring: Wear a white t-shirt because we will be getting very colourful and dirty, and bring a change of clothes.</p>
<p>Wednesday 16/01/20</p> 	<p><u>John Knight Park</u></p> <p>We will be going to the John Knight Park today to play on the playground, zoom down the flying fox, play some frisbee golf and explore the natural environments.</p> <p>To ensure your child is ready for the excursion, please arrive by 8:00am. We will leave OSHC at 8:30am and return to the service by approximately 12:00pm</p>
<p>Friday 17/01/20</p> 	<p><u>Nature Explorers</u></p> <p>Be ready to explore the local nature of SCA and the surrounding areas. We will be going on local walks to the wetlands, exploring all that nature has to offer. We will also be riding our bikes and scooters back at OSHC.</p> <p>Please bring: Shoes suitable for walking</p>

Date	Excursion/Incursion	Maximum number of children	Location	Excursion Ratio	Required Arrival Time	Time of activity (this does not include travel times)	Transport
14/01/20	IPlay	The final number of children will depend on the number of educators available or the number of children booked in on the day.	Westfield Belconnen, Benjamin Way, Belconnen ACT 2617	1:11	9:15am	10:30am-12:45pm	Keirs busses
16/01/20	John Knight Park	The final number of children will depend on the number of educators available or the number of children booked in on the day.	Townsend Place, Off Aikman Drive, Belconnen Way, Canberra ACT 2617	1:8	8:00am	9:00am–11:30am	Keirs busses

JANUARY OSHC VACATION CARE PROGRAM – January 2020

January 2020 – Week 3							
<p>Monday 20/01/20</p> 		<p><u>Tropicana</u></p> <p>Escape to the tropics, as we have a day to make tropical drinks, Hawaiian dance and just relax into the tropics. There will be different activities as we explore the tropics from food, activities and games.</p>					
<p>Tuesday 21/01/20</p> 		<p><u>Boogie Wonderland</u></p> <p>Today is a day to celebrate all things dance and music. Get your boogie on, and dance the day away with some Zumba, Just Dance and more. We hope you have your musical hats on as we will be playing instruments and making music.</p>					
<p>Wednesday 22/01/20</p> 		<p><u>CISAC Pool: The Sequel</u></p> <p>We will be spending the morning at the CISAC's pool and upon returning spending the afternoon having a chilled out afternoon on our devices and enjoying each other's company. Children are invited to bring an electronic device on this day that will stay locked in OSHC staff room until allocated device times</p> <p>To ensure your child is ready for the excursion, please arrive by 7:45am. We will leave OSHC at 8:15 am and return to the service by approximately 12:30pm</p>					
<p>Thursday 23/01/20</p> 		<p><u>A Pirate's Treasure Hunt</u></p> <p>Ahoy me hearties! Put your pirate hats and eye patches on as we follow the maps and clues to find our way to the secret treasure buried somewhere at SCA.</p>					
<p>Friday 24/01/20</p> 		<p><u>Australia Day – Water Fun Day</u></p> <p>Today we will be celebrating all things Australia. In the spirit of Australia Day we will be having a sausage sizzle lunch, and plenty of water-fun activities. Come dressed in your best Australian dress and be ready to get a bit wet.</p> <p>Please bring: Swim wear that adheres with the sun smart policy (shoulders covered), a towel and a change of clothes</p>					
Date	Excursion/Inursion	Maximum number of children	Location	Excursion Ratio	Required Arrival Time	Time of activity (this does not include travel times)	Transport
22/01/20	CISAC Indoor Pool	The final number of children will depend on the number of educators available or the number of children booked in on the day.	100 Eastern Valley Way, Bruce ACT 2617	1:4	7:45am	9:00am – 12:00pm	Keirs busses

JANUARY OSHC VACATION CARE PROGRAM – January 2020

January 2020 – Week 4

Monday 27/01/20

AUSTRALIA DAY PUBLIC HOLIDAY

Tuesday 28/01/20



Reptile Mania

Come along today and learn something new about reptiles or even share what you already know about them with your friends. Today we are going deep into reptile territory and that's why it is called Reptile Mania! Who knows maybe some reptiles might make an appearance.

Wednesday 29/01/20



Heroes vs Villains – Water Fun Day

Avengers Assemble! OSHC is under attack, and it is up to you to decide what side you will be on: the heroes or villains. Come dressed as your favourite hero or villain, and bring your swimmers ready to get a little bit wet.

Bring: Swim wear that adheres with the sun smart policy (shoulders covered), a towel and a change of clothes

Thursday 30/01/20



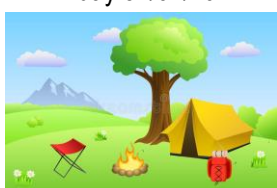
Kidzplore!

We will be going on an excursion to Kidzplore – indoor playground where we will play in the giant ball pit, and jump, crawl, slide, and climb on the playground. **Children are invited to bring an electronic device on this day that will stay locked in OSHC staff room until allocated device times**

To ensure your child is ready for the excursion, please arrive by 9:00 am. We will leave OSHC at 9:30 am and return to the service by approximately 1:00 pm

Please bring: Socks

Friday 31/01/20



Camping Pyjama Day

Come dressed in your pyjamas, as we build shelters and tents. There will be smore and damper making, and all your favourite camping activities, as we spend the day creating and relaxing in our pyjamas.

Date	Excursion/Incursion	Maximum number of children	Location	Excursion Ratio	Required Arrival Time	Time of activity (this does not include travel times)	Transport
28/01/20	Reptile Zoo	The final number of children will depend on the number of educators available or the number of children booked in on the day	OSHC	1:11	N/A	TBA	N/A
30/01/20	Kidzplore! Indoor Play Centre	The final number of children will depend on the number of educators available or the number of children booked in on the day.	Building 3/1 Dairy Rd, Fyshwick ACT 2609	1:11	9:00am	10:00am–12:00pm	Keirs busses

St Clare of Assisi School Vacation Care Booking Form

January 2020



Please complete one booking sheet per family and **return by Friday 13th December 2019 (Week 9)**.

FAMILY DETAILS

Please fill out the children's details below.

	First Name:	Last Name:	Age	Year and class in 2020
Child 1:				
Child 2:				
Child 3:				

PARENT/CARER PERMISSIONS, ACKNOWLEDGEMENTS AND AGREEMENTS

Please read and sign. Please discuss any areas you are not sure about with the Director or Assistant Director before signing.	Parent/Guardian Signature	
<p>Excursions and Activities I understand that by ticking and signing the booking sheet, I give permission for my child/ren to participate in the activities and excursions stated on the booking form and extra information form.</p>		
<p>Excursion Late Arrival Fee I understand that a \$10 fee will be charged to my account if I/an authorized person on my account signs my child/ren in after the required arrival time on excursion days. I understand that if I sign my child/ren in after educators have briefed the children on the excursion my child/ren may not be able to attend the excursion and I will still be charged the \$10 fee.</p>		
<p>Payment and booking I understand that full payment must be made when I hand in my booking form to the OSHC office before my child/ren can be booked into Vacation Care. I understand my child/ren's booking will not be confirmed until payment is received. I understand that I will have to pay for any days that I book into, regardless if my child/ren attend.</p>		
<p>Refunds I understand that <i>all bookings for the Vacation Care Program are treated as a permanent booking. Therefore, if my child/ren does not attend on the days that I have requested I am still required to pay for that care</i>, this includes if my child/ren is sick. I understand that <i>no refunds or credits will be given unless OSHC cancels a program and that I need to make any changes to my bookings before Friday of week 9 by 4pm.</i></p>		
<p>Extra information I have read the attached extra information about Vacation Care and understand my responsibilities in regards to this information.</p>		
<p>Sun smart policy I am aware that OSHC's sun smart policy states that I need to ensure my child is dressed in sun smart appropriate clothes with their shoulders covered and that they must have their own hat. I understand that if my child does not have their own hat or is not dressed in sun smart attire they may not be able to participate in the outdoor experiences.</p>		
<p>Food I am aware that unless stated on the booking form OSHC will not be providing any food during vacation care and that I must supply my child with enough food for them for the day. If my child requires food, I am aware that I will be charged an additional fee by OSHC.</p>		
Name:	Signature:	Date:

Staff use only:

Date received: _____	<input type="checkbox"/> Children's details completed	<input type="checkbox"/> Master booking form
Educator name/initial: _____	<input type="checkbox"/> Bookings ticked and initialed	<input type="checkbox"/> Booking form entered
<input type="checkbox"/> 2020 Enrolment form completed	<input type="checkbox"/> Parent consents completed	

Payment

	Date of payment	Amount paid	Method	Staff signature	Updated on spreadsheet (GC)
Final Payment					

BOOKINGS

Please **TICK & INITIAL** the day/s your child requires care. By ticking and putting your initial you are giving permission for each child to participate in daily activities and attend nominated excursions as stated in the Vacation Care information.

WEEK 1 – January 2020

Date	Theme Day	Extra activity information	Parent initial	Child 1	Child 2	Child 3	Cost per child	# of children	Total cost per day
Mon 06/01/20	CISAC – Indoor Pool	Excursion: CISAC Pool					\$65.00	x	=
Tue 07/01/20	Getting Out in the Community						\$65.00		
Wed 08/01/20	Book Day						\$65.00	x	=
Thu 09/01/20	MythBusters!						\$65.00		
Fri 10/01/20	Playing With Fire - Movie Day	Excursion: Hoyts Woden					\$65.00		

WEEK 2 – January 2020

Date	Theme Day	Extra activity information	Parent initial	Child 1	Child 2	Child 3	Cost per child	# of children	Total cost per day
Mon 13/01/20	WaterWorld						\$65.00		
Tue 14/01/20	Gaming Day	Excursion: IPlay Belconnen					\$65.00		
Wed 15/01/20	Celebrations of the World						\$65.00	x	=
Thu 16/01/20	John Knight Park	Excursion: John Knight Park					\$65.00		
Fri 17/01/20	Nature Explorer						\$65.00	x	=

WEEK 3 -January 2020

Date	Theme Day	Extra activity information	Parent initial	Child 1	Child 2	Child 3	Cost per child	# of children	Total cost per day
Mon 20/01/20	Tropicana						\$65.00	x	=
Tue 21/01/20	Boogie Wonderland						\$65.00		
Wed 22/01/20	CISAC Pool: The Sequel	Excursion: CISAC Pool					\$65.00	x	=
Thu 23/01/20	A Pirate's Treasure Hunt						\$65.00		
Fri 24/01/20	Australia Day- Water Fun						\$65.00		

WEEK 4 – January 2020

Date	Theme Day	Extra activity information	Parent initial	Child 1	Child 2	Child 3	Cost per child	# of children	Total cost per day
Mon 27/01/20	AUSTRALIA DAY PUBLIC HOLIDAY								
Tue 28/01/20	Reptile Mania	Incursion: Reptile Zoo					\$65.00	x	=
Wed 29/01/20	Heroes vs Villains – Water Fun						\$65.00		
Thu 30/01/20	Kidzplore!	Excursion: Kidzplore					\$65.00		
Fri 31/01/20	Camping Pyjama Day						\$65.00		

Extra Permissions – Child 1

Child's Name:		Age:		Year at school 2020:	
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Water Information (required for all children):

Is your child comfortable in the water?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What is your child's swimming ability?	<input type="checkbox"/> Non Swimmer (child has no swimming ability) <input type="checkbox"/> Non proficient (child who is not capable of swimming 20 metres in a recognizable stroke unassisted, with limited ability to float) <input type="checkbox"/> Proficient (child who is capable of swimming 20 metres in a recognizable stroke of their choice and maintain a float)
What is your child's water confidence?	<input type="checkbox"/> More confident than their skills <input type="checkbox"/> Confidence matches skill level <input type="checkbox"/> Less confident than their skills
Any other information regarding your child and water that may be useful to educators:	

Monday 6/1 & Wednesday 22/1 - CISAC

Non-proficient and proficient Swimmers 6 years and over: Does your child have permission to go on the inflatable obstacle course if it is available? <i>(this is in the deep pool and your child will not be able to touch the bottom of the pool and will need to swim to the side – in following the CISAC rules we will only be allowing non-proficient and proficient swimmers 6 years and over to participate on the Inflatable obstacle course. CISAC life guards may conduct competency tests and some children may miss out)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No Initial: _____
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Local Area Walk – Vacation Care

Local area walks are conducted in our local area. The local area is displayed on our parent notice board and can be accessed on the OSHC page of the SCA website.

We go on local walks to extend on the children's interests, to learn about our local area and to engage in the local community. During the walks, the children often explore the natural environment and risk assessments have been completed for these experiences.

While on the local walks there are not usually any toilet facilities, so we encourage the children to go to the toilet before leaving.

RISK ASSESSMENTS

- A general 'Local Walk' risk assessment is completed at the beginning of each year, specifying general risks that may be present in the local area.
- Risk assessments are completed in the local area each year for specific areas that we regularly visit eg. Wetlands, shops, Gordon park/lake.
- Risk assessments are conducted with the children as we venture into areas that have not had a specific risk assessment completed.

ROUTE AND DESTINATION AND DURATION OF THE EXCURSION

- Local walks will take place between 9am-3pm to minimise disruption to families for drop off and collection.
- Where the destination is pre-planned, a sign will be displayed at the service showing the proposed route and destination.
- Where the destination is not pre-planned, the children and educators will highlight the route and destination whilst on the walk and it will be displayed when they return to the service.
- The duration of the excursion will be determined by the following factors:
 - The children's interest in the excursion
 - When/if children need to return to the service by 3.00pm

TRANSPORT

- For local area walks the children and educators will walk. There will be no alternate transport.

ANTICIPATED NUMBER OF CHILDREN, NUMBER OF EDUCATORS AND RATIO

- The maximum number of children who would be able to participate on a local walk would be between 2 and 162. However, the actual number of children will be determined by children’s interest in the experience and educators available on the day.
- When going on local walks the ratio of educators to children will be 1:11. There will always be at least 2 educators, one of which will be first aid trained.



Local Area Walks Permission

I _____ give permission for my child _____ to participate in
(parent name) (child's name)
local area walks conducted by OSHC.

I give permission for my child to participate on the following Vacation Care days:

Any day my child attends vacation care

or

6/1 – 10/1	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
13/1 – 17/1	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
20/1 – 24/1	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
27/1 – 31/1	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday

Signed: _____ Date: _____

Extra Permissions – Child 2

Child's Name:		Age:		Year at school 2020:	
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Water Information (required for all children):

Is your child comfortable in the water?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What is your child's swimming ability?	<input type="checkbox"/> Non Swimmer (child has no swimming ability) <input type="checkbox"/> Non proficient (child who is not capable of swimming 20 metres in a recognizable stroke unassisted, with limited ability to float) <input type="checkbox"/> Proficient (child who is capable of swimming 20 metres in a recognizable stroke of their choice and maintain a float)
What is your child's water confidence?	<input type="checkbox"/> More confident than their skills <input type="checkbox"/> Confidence matches skill level <input type="checkbox"/> Less confident than their skills
Any other information regarding your child and water that may be useful to educators:	

Monday 6/1 & Wednesday 22/1 - CISAC

Non-proficient and proficient Swimmers 6 years and over: Does your child have permission to go on the inflatable obstacle course if it is available? <i>(this is in the deep pool and your child will not be able to touch the bottom of the pool and will need to swim to the side – in following the CISAC rules we will only be allowing non-proficient and proficient swimmers 6 years and over to participate on the Inflatable obstacle course. CISAC life guards may conduct competency tests and some children may miss out)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No Initial: _____
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Local Area Walk – Vacation Care

Local area walks are conducted in our local area. The local area is displayed on our parent notice board and can be accessed on the OSHC page of the SCA website.

We go on local walks to extend on the children's interests, to learn about our local area and to engage in the local community. During the walks the children often explore the natural environment and risk assessments have been completed for these experiences.

While on the local walks there are not usually any toilet facilities, so we encourage the children to go to the toilet before leaving.

RISK ASSESSMENTS

- A general 'Local Walk' risk assessment is completed at the beginning of each year, specifying general risks that may be present in the local area.
- Risk assessments are completed in the local area each year for specific areas that we regularly visit eg. Wetlands, shops, Gordon park/lake.
- Risk assessments are conducted with the children as we venture into areas that have not had a specific risk assessment completed.

ROUTE AND DESTINATION AND DURATION OF THE EXCURSION

- Local walks will take place between 9am-3pm to minimise disruption to families for drop off and collection.
- Where the destination is pre-planned, a sign will be displayed at the service showing the proposed route and destination.
- Where the destination is not pre-planned, the children and educators will highlight the route and destination whilst on the walk and it will be displayed when they return to the service.
- The duration of the excursion will be determined by the following factors:
 - The children's interest in the excursion
 - When/if children need to return to the service by 3.00pm

TRANSPORT

- For local area walks the children and educators will walk. There will be no alternate transport.

ANTICIPATED NUMBER OF CHILDREN, NUMBER OF EDUCATORS AND RATIO

- The maximum number of children who would be able to participate on a local walk would be between 2 and 162. However, the actual number of children will be determined by children’s interest in the experience and educators available on the day.
- When going on local walks the ratio of educators to children will be 1:11. There will always be at least 2 educators, one of which will be first aid trained.



Local Area Walks Permission

I _____ give permission for my child _____ to participate in
(parent name) (child's name)
local area walks conducted by OSHC.

I give permission for my child to participate on the following Vacation Care days:

Any day my child attends vacation care

or

6/1 – 10/1	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
13/1 – 17/1	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
20/1 – 24/1	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
27/1 – 31/1	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday

Signed: _____ Date: _____

Extra Permissions – Child 3

Child's Name:		Age:		Year at school 2020:	
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Water Information (required for all children):

Is your child comfortable in the water?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What is your child's swimming ability?	<input type="checkbox"/> Non Swimmer (child has no swimming ability) <input type="checkbox"/> Non proficient (child who is not capable of swimming 20 metres in a recognizable stroke unassisted, with limited ability to float) <input type="checkbox"/> Proficient (child who is capable of swimming 20 metres in a recognizable stroke of their choice and maintain a float)
What is your child's water confidence?	<input type="checkbox"/> More confident than their skills <input type="checkbox"/> Confidence matches skill level <input type="checkbox"/> Less confident than their skills
Any other information regarding your child and water that may be useful to educators:	

Monday 6/1 & Wednesday 22/1 - CISAC

Non-proficient and proficient Swimmers 6 years and over: Does your child have permission to go on the inflatable obstacle course if it is available? <i>(this is in the deep pool and your child will not be able to touch the bottom of the pool and will need to swim to the side – in following the CISAC rules we will only be allowing non-proficient and proficient swimmers 6 years and over to participate on the Inflatable obstacle course. CISAC life guards may conduct competency tests and some children may miss out)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No Initial: _____
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20/1 – 24/1	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
27/1 – 31/1	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday

Signed: _____ Date: _____